TOWN OF WEST TISBURY
PERSONNEL BOARD
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Subject: Meeting Minutes

Date: Tuesday, August 18, 2026

Present: Michael Accinno, Leon Brathwaite, JR Ross, Sam Hollinger, Larry Schilmeister

Staff Present: Emily Avakian

Also Present: Mac Anderson

Approved 9/14/2026

Meeting called to order at 6:05 pm.

Leon asked for a motion to approve the following Evaluations with appropriate Step Increases: Koszuta, Leaird, Luckey, Merrill, Rooney, Schaffner, Hoffman, James, Oliver. JR moved, Sam seconded. Roll call vote unanimous.

Discussion: Cate Alexander, 2 step increase request letter from Mac Anderson. Allowable from By-Law Section 7.5 and approved unanimously by the Board of Assessors. Mac reviewed the request and answered questions from the Personnel Board. Larry asked about setting a precedent, but the Board is comfortable with approving this. Leon asked for a motion to approve the 2 step increase, JR moved, Larry seconded. Roll call vote unanimous.

Discussion: New job description for Head Lifeguard. Leon recommends we accept the document, change the experience to 5 years so it's in alignment with the Assistant Supervisor. JR made a motion, Larry seconded. Roll call vote unanimous.

Leon asked for a motion to approve the following Job Certifications: Dyer, Bengtsson, Rosa. JR moved, Sam seconded. Roll call vote unanimous.

Discussion: Change of Status forms, JR asked what the change of status was, Emily reported that both employees had resigned. No vote necessary.

Leon asked for a motion to adjourn the meeting. Larry moved, Sam seconded. Roll call vote unanimous.

Meeting adjourned at 6:23 pm.